

St. David's Episcopal Church
Vestry Minutes
October 19, 2004

Members in attendance

Father David, Tom George, Senior Warden; Jerry Williams, Junior Warden; Dave Byers, John Runcie, Bill Paff, Deb Cornell, Jerri Hoffman, John Post, Craig Leinbach, and Charlotte Byers

Others in attendance

Carolyn Jacobs

Members not in attendance

Steve Leiby
Charlie Parker
Dawn Sonnenberg

Opening Prayer (Father David)

Father David opened the meeting with prayer.

Secretary's Report

There was a slight change to the minutes of September 21. Correction was made and approved. Motion was made by John Runcie and seconded by Jerry Williams that the minutes be approved as corrected. Motion carried.

Treasurer's Report

Craig mentioned that in the next few months we will be discussing where to put money in CD's. Craig also mentioned that we were a little bit down in the September income. Members then looked over the Treasurer's Report as presented by Craig and discussion followed. Motion was made by Tom George and seconded by Jerry Williams that the Treasurer's Report be approved. Motion carried.

Rector's Report

Fr. David said that a system was being worked out for the Lay Eucharistic Ministers to keep track of their hospital and home visitations as it had been a little bit confusing over the summer. Attendance was also reviewed. Motion was made by Jerry Williams and seconded by John Runcie that the Rector's Report be approved. Motion carried.

Sr. Warden's Report

Tom George said that the fan, along with the hood, had been installed in the kitchen. He also said that a monitor bracket had been purchased for the monitor in the office. Things were running smoothly. Discussion followed with regard to the pew cushions. We do not anticipate any problems with installing the cushions and if there are problems, adjustments will be made. Tom and Fr. David will talk to the choir about their concerns when cushions are installed whether adjustments will have to be made because of the sound.

Jr. Warden's Report

Jerry Williams wanted to thank everyone that had worked on getting the nursery in order; especially Bill Paff, Ken Klumpp and Adam and Jaime Williams. Thanks also went out for the church cleanup, and especially to Tom George.

Areas of Ministry Reports

Financial

Buildings and Grounds

Mike Johnson will be working on taking care of installing the directional signs. The bill for the carpet has been submitted. Kelly's Painting will be doing the painting that is required at the church. Dave Byers mentioned that lights on the main church sign out by the driveway were not on. We need to check the timing and make sure they are working properly. We will paint handicapped spots in the parking lot until we can get the signs up.

Memorials

Tom George saw an ad for round tables at Menards, and he purchased six of them. John Post said that he had noticed that some of the fabric backs on the new chairs had come loose. We need to set the chairs aside so that they can be repaired and not put back with the other chairs before they are fixed.

Stewardship (Grace Fund)

Jerry Williams wanted to thank Ginny Orcutt and Craig Leinbach for their Grace of Giving talks during the services. Fr. David's sermon on Sunday will be on stewardship. The pledge drive is on schedule. The pledge materials are all done, and the congregation will be receiving pledge packets. Packets not picked up at church will be sent out in the mail. A Directory of Ministries will be prepared and should be ready in about 30 days. It will be a good companion piece to the Church Directory and will highlight all of St. David's ministries and when and where to find a contact person.

Discussion followed regarding pledge payments and whether an automatic deduction would be helpful. This type of contribution is not for everyone and more discussion needs to follow. There were a few questions such as would there be fees for this service and how Jackie Easton would get the information to record for pledges.

Endowment Fund

John Runcie said that there should be no tax problems with the church having an Endowment Fund. Churches are allowed to establish these funds.

Communications

John Post requested that we change the ad in the paper to also include the church's website address, and Jerri Hoffman said that it had been added.

Outreach

Renewal and Evangelism

John Post said that on November 5th or the 12th a Renewal and Evangelism Conference will take place sponsored by the Renewal and Evangelism Committee.

Outreach

Charlotte Byers said that the next dinner at the mission will take place on November 23. Food baskets will be packed for Thanksgiving on November 20 and packed for Christmas on December 18. We will not be having a tree this year for hats and mittens as 300 hats and mittens have already been donated. A donation of \$250 has been received for the Clothe a Child project for coats. All Saints Episcopal Church will be selling fruit baskets. Lisa Ward will not be selling them this year at St. David's.

New Person - Dinner

There was no report. The dinner is still in progress. Information from Steve Leiby to follow.

Fellowship

Charlie Parker was not at the vestry meeting so there was no report.

Growth

Christian Education

Deb Cornell said that we have a new Senior High Sunday School teacher and his name is Mark Powell. He is willing to volunteer to work with youth counseling. Debbie said that she will be working with the nursery through 8th grade and Mark will be working with Senior High. Deb said that there would be a visit to the Pumpkin Patch on Sunday, October 24. She said that there were 24 kids signed up for it. On November 6 the high school will be putting on a rock concert. Youth Sunday was October 17, and it went well. There will be a teachers' meeting on November 14. There also will be a roller skating party on October 28 from 6:30 to 9:00 at Edru.

Youth

John Runcie said that there was nothing to report.

Worship

Dave Byers said that there was nothing to report.

Lay Ministry

Dawn Sonnenberg was absent from the vestry meeting, so there was no report from her. Fr. David said that the Lay Eucharistic Ministry was going well. He said that people that are visited love to see new faces.

Old Business

Pew Cushions

Jerri Hoffman mentioned that donations are coming in but slower than she had hoped for, and lunch tickets are being sold for the luncheon/style show in December to raise money for the pew cushions.

Labyrinth Project

Fr. David is now in charge of the project.

Pest Control

We have had three estimates for pest control in the rectory. Dave Byers moved and it was seconded by Jerri Hoffman to give the business of insect termination to Terminix. Motion carried.

Improvements at the Rectory

Estimates are being checked for floor covering at the rectory. We have received estimates from Carpet Man (Joe Drolett), Maloney Carpet, and American Carpets. The flooring in the rectory is estimated at around \$7,215.34. Fr. David also had estimates on a utility cupboard for the pantry at around \$595.84 for the rectory kitchen. Bill Paff moved and Jerry Williams 2nd the motion to approve Fr. David's request for flooring and a pantry cupboard. Motion carried. The money will come out of the Building Mortgage Fund for the rectory refurbishing.

Bricks in the Garden

Fr. David said that he would like to see the project of the bricks in the garden completed. Discussion followed. John Runcie said that he felt we should get an expert opinion on having the bricks placed. He said that we need to get the proposals back in.

Potters

John Post said that a group of potters will be renting the building on November 13. Jerri Hoffman wanted to know if the hood was going to be done and if it was done, she said that we would have to learn how to use it.

Painting

Bill Paff said that he had hired painters to paint the church and it will be done in the spring. He said that the painters will be from Kelly's Painting and painting will also be done in the sanctuary.

Vans

Debbie Cornell said that she had not had a chance to look at vans yet for the Sunday School.

Diocesan Convention Report

The diocese did not pass the budget. The diocese wanted a 12% assessment. Fr. David gave a report. Copies of the resolution were requested. The assessment was defeated. The diocese would still like a voluntary percentage given. This will be discussed at the Executive Council Retreat. As a vestry, we need to decide how much to give. Options were discussed on how we could handle our finances. We discussed establishing a David of Wales Foundation to support the church. Another option would be to tell the diocese what we are willing to give. At this point, we need to do more research. Jerry Williams suggested that, for next year, we continue as we have been up to this point.

New Business

Cleaning of the Church

Kerry Chapin will have to be off from work following her surgery for 6 weeks. During this time period we have elected to pay Kerry for her leave. We will also pay Pat Purol what we are paying Kerry to maintain the church. Motion was made by John Runcie and seconded by Bill Paff to pay Kerry for her leave and to pay Pat Purol for cleaning services. Motion carried.

John Runcie mentioned the World Anglican Report. He wondered why people leave the church and felt that we should check and see why we have lost some parishioners. John said that he would be willing to check.

Dave Byers asked if the convention had decided if they would be paying clergy. From here on out parishes will be handling their own payroll. By January 1, 2005, the parish will have to have their own payroll set up. Dave Byers and Craig Leinbach are in charge of setting up the payroll. Motion was made by Jerry Williams and seconded by John Post that the payroll be set up by January 1st. Motion carried.

Discussions on the Endowment have been tabled for another meeting.

Fr. David mentioned that people are borrowing things from the church and are not signing them out. There will be a new policy of when church space is rented, it will need to be paid for up front.

Travel to the Executive Council

Discussion followed about Fr. David attending the Executive Council. Motion was made by Jerry Williams and seconded by Dave Byers to cover lodging and travel expenses for Fr. David. Motion carried.

It was mentioned that budget submissions for November have to be in by December 1.

Meeting adjourned.

Respectfully submitted by
Carolyn Jacobs, Vestry Clerk

Approved Vestry Minutes